



Terms of References (ToR's)

Inspire Pakistan

Inspire Pakistan is a non-governmental development organization registered with the Securities and Exchange Commission of Pakistan (SECP) under the companies Act 2017. The components of the organization's programmatic framework are education, human rights, refugee affairs, child protection, women and community empowerment.

Mission

"Empowering a culture of Human Rights for sustainable development"

Background

Inspire Pakistan stands as a distinguished non-profit organization dedicated to the implementation of transformative programs within the domains of education, community protection, and social cohesion. Operating in collaboration with esteemed partners such as the United Nations Refugee Agency (UNHCR) and the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), and under the policy direction of the government of Pakistan, Inspire Pakistan has positioned itself at the forefront of fostering positive change.

Inspire Pakistan diligently strives to elevate marginalized populations primarily of refugees and asylum seekers of by instilling a culture underpinned by human rights principles. Through its steadfast commitment to its mission, the organization envisions a future where empowerment is not just a fleeting aspiration but a catalyst for enduring and sustainable development.

The convergence of expertise, passion, and strategic partnerships has endowed Inspire Pakistan with the capacity to not only address the pressing challenges faced by refugees and asylum seekers but also to champion their integration, self-reliance, and meaningful participation within the broader societal fabric. By harnessing the potential of education, community engagement, and social cohesion, the organization is carving a path toward a more inclusive, equitable, and harmonious society.

Inspire Pakistan's multifaceted endeavors stand as a testament to the transformative power of collaborative action. Through its alignment with the donors and Government of Pakistan, the organization is positioned to continue its vital work, channeling hope, resilience, and progress to those who seek refuge and a chance to thrive. With an unwavering commitment to human rights and sustainable development, Inspire Pakistan serves as an exemplar of conscientious activism and enduring impact.

Inspire Pakistan is seeking applications for the following position(s). Eligible applicants should fill the given online application form provided on the website, attaching their updated CV and Self Disclosure Form and submit latest by **28th March 2024**. Only shortlisted candidates will be called for an interview and / or written test. Inspire Pakistan is an Equal Employment Opportunity (EEO) provider. Women and people with special needs are encouraged to apply

- **Rawalpindi: Mental Health Officer**

Detailed Job Descriptions are available in this document.

Note: Applications sent with incomplete information will not be entertained. Online application form, CV and Self Disclosure form are integral to be qualified as a successful submission.



Position	Mental Health Officer
No of Vacancies	01- Female
Location	Rawalpindi
Min Experience :	2 years
Min qualification:	Master's in psychology

Key Summary of position

Under the direct supervision of the Project Manager, the Mental Health Officer will work in close coordination with targeted project areas, to train members of Afghan refugee and host community on non-specialized mental health and psychosocial support (MHPSS) services. Other duties include.

Roles and Responsibilities

- Assessing a community needs, abilities or behavior using a variety of methods, including psychometric tests, interviews and direct observation of behavior.
- Working as part of a multidisciplinary team alongside CBP officers, education officer, legal officer, doctor etc.
- Providing consultation on mental health problems such as anxiety, depression, and addiction, social and interpersonal problems and challenging behavior.
- Provide Case Management and psychosocial support to individuals, families, and communities.
- Provide outreach services, and home visits, where required and feasible.
- Lead on the identification and mapping of community services in the area and ensure an up to date.
- Offer services to all age, gender, religion groups of people
- Identify, establish, and strengthen referral pathways for clients to ensure they are linked to needed services.
- Provide awareness sessions on services available and facilitate referrals.
- Adhere to all Inspire Pakistan and UNHCR protocols and procedures surrounding case documentation, confidentiality, and security.
- Training of staff, OV's and POC's on mental health.
- Identification and referral of protection cases to UNHCR for ECA.
- Liaise with general practitioners, psychiatrists, psychologists, and other healthcare professionals to support clients in need of MHPSS through the referral, diagnosis, and treatment process.
- Represent Inspire Pakistan at all key stakeholder meetings.
- Conduct other MHPSS-related activities as requested.
- Compile and ensure timely submission of daily/monthly reports and records
- May require to perform other related duties assigned by supervisor as per organization set standards

Education and Qualification requirement

- Master's degree in psychology or related field with at least 2 years of counseling and social work experience.
- At least 2 years of mental health and psychosocial programming experience.
- In depth knowledge and experience of mental health and psychosocial programming in the humanitarian context is essential.
- Proven training and counseling skills
- Strong writing reporting and filing/data management skills.
- Computer skills word excel

